



NAHAB 4th Executive Committee Meeting

Date Thursday, 29 November, 2018
Time 12 pm- 3 pm (Working lunch inclusive)
Venue Hotel Golden Tulip, Banani, Dhaka

Dr. M. Ehsanur Rahman, Chair, NAHAB welcomed everyone to the meeting. The meeting started with a round of introduction.

Agenda wise discussions, action points and notes

1. Confirmation of previous meeting minutes and follow up decisions

Executive Committee member gave approval of 3rd Executive committee meeting minutes.

2. Decision on NAHAB Membership

- a) The Executive Committee gave approval to twelve (12) organizations for membership. They are Association for Rural poor (ARP), Kishoregonj; Centre for Disability in Development (CDD), Savar, Dhaka; Shubujer Ovijan Foundation (SOF), Dhaka; Noakhali Rural Development Society (NRDS), Noakhali; Socio-Economic and Rural Advancement Association (SERAA), Netrokona; Society Development Agency (SDA), Patuakhali; Human Resource Development Organization (HRDO), Kurigram; Society for People's Education, Empowerment and Development Trust (SpeedTrust), Barisal; Garib Unnayan Sangstha (GUS), Kurigram; National Development Programme (NDP), Sirajgonj; JAGO NARI (Fighting For Women Empowerment), Barguna and Somaj Unnoyan Karjocrom (SUK), Sirajgonj.
- b) Seven (07) organizations membership applications kept pending for more reviewing along with new applications. They are RSDA, Kurigram; GJUS, Bhola; VSDO, Moulavibazar; OEPPP, Kishoregonj; PNP, Sirajgonj; Crescent, Satkhira; MultiTask, Barisal.
- c) According to the constitution of NAHAB, different national or district based forums/networks can be affiliate member of NAHAB by invitation. From secretariat the following forums/networks have been proposed for sending invitation.

- Disaster Forum
- Haor Advocacy Forum
- NIRAPAD
- NGO Forum
- Sphere Community Bangladesh
- NFOWD
- ADAB



- BNRC

d) With the newly approved 12 members, total members of NAHAB stands 50. Following table shows district wise lists of members.

District wise NAHAB Member Organizations

Name of Divisions	SI no	Name of Districts	Name of NAHAB Member organisations
Dhaka	1.	Dhaka (13)	Caritas Bangladesh, Coast Trust, DAM, Sajida Foundation, DSK, CCDB, UST, PIDIM, POPI, UDPS, SEEP, CDD, SOF
	2.	Kishoregonj (1)	ARP
	3.	Faridpur (1)	AKK
	4.	Shariatpur(1)	SDS
Khulna	5.	Khulna (2)	Shushilan, NABALOK
	6.	Satkhira (1)	Ashroy Foundation
Barisal	7.	Barisal (4)	AVAS, CDS, LTN, Speed Trust
	8.	Barguna (3)	Sangram, NSS, JAGO NARI
	9.	Pirojpur (1)	PGUS
	10.	Potuakhali (1)	SDA
Chittagong	11.	Chittagong (1)	YPSA
	12.	Noakhali (1)	NRDS
	13.	Rangamati (1)	SAS
	14.	Kumilla (1)	AID Kumilla
Rajshahi	15.	Sirajgonj (3)	MMS, NDP, SUK
Sylhet	16.	Sylhet (2)	AWARD, JESHIS
	17.	Sunamgonj (2)	ERA, RAS
	18.	Moulavibazar (1)	Prochesta
Mymensingh	19.	Jamalpur (1)	US
	20.	Netrokona (2)	SUS, SERAA
Rangpur	21.	Gaibandha (1)	GUK
	22.	Kurigram (6)	MJSKS, Solidarity, VIEW, AFAD, HRDO, GUS

3. Update on Localisation Demonstration Sites

Mr. Abdul Latif Khan, DM Specialist, NAHAB has given the updates on Localisation Model activity. The facilitator organisations of 3 demo sites has taken initiative for implementation of local need based activities and shared with secretariat. Most cases we are finding resource shortage. We are getting little resources from OXFAM- ELNHA project. We need to decide each of the activity in terms of local needs and resources. As localisation model is completely focused on local decisions and ownership, local contribution can take place but it's not mandatory.



Also it has been decided that Chair of NAHAB will send a letter of appreciation to demo districts facilitators. And if any facilitator organize any district level program they will update/involve/invite other NAHAB member organizations at both district and divisional level.

4. Stock-taking of 2018 activities and annual report preparation

A committee titled 'Annual Report Preparing Committee' has been formed for draft annual report, 2018 preparation. Name of committee members are following,

- Ms. Rahima Sultana Kazal, Executive Director, Association of Voluntary Actions for Society-AVAS
- Mr. M.Harun Or Rashid Lal, Executive Director, SOLIDARITY
- Mr. Yousuf, Deputy Director, Sangram (Sangathitha Gramunnyan Karmashuchi)
- Badrun Nahar, Program Officer, NAHAB Secretariat

Committee members will sit together in a meeting and take initiative to finalize the draft report.

5. NAHAB strategic work plan for 2019

Mr. Abdul Latif Khan presented a working paper on NAHAB future strategy and several points discussed under this agenda. Such as,

- I. NAHAB institutional capacity building:** Discussion taken place about NAHAB Secretariat Management. As the activity of NAHAB increased tremendously in last one year and with versatile areas, it is important to identify how to build the capacity (human resources) of NAHAB secretariat. There is need of 100% staff to look on the NAHAB activity strategically. Besides, the NAHAB members should own the alliance and number of initiative will take during this period to NAHAB ownership by the members. This includes in decision making, participation and cost sharing.
- II. Partnership:** Especially NAHAB will work closely with the private sector to build a bridge between private sector and NGOs with an aim to establish pool funding. NAHAB will work with different stake holders such as START fund and UNOPS including Government to establish the humanitarian pool funding at National and Local level.
- III. Update on Christian Aid Proposal:** Christian Aid approved NAHAB proposal on implementing following activities. Chair of NAHAB expressed gratitude to Christian Aid and Oxfam for their continuous support.

The total allocated fund is 1, 200, 000 bdt (Twelve lac taka only) with folowing major activities.



- Prepare Country Yearly Disaster Report of Bangladesh for 2018
- 2 Workshops on Localization with Media for institutionalizing understanding of Humanitarian Response at local level jointly with PIB in Dhaka
- Scalling up of localization model in minimum Dhaka South City Corporation (DSCC)
- Localization Cafe on Resource Mobilisation and accountability.

Finally, a committee titled 'NAHAB Strategic Planning Committee' has been formed for NAHAB 3 year (2019-2021) plan finalization. Name of committee members are following,

- Mr. Francis Atul Sarker, Executive Director, Caritas Bangladesh
- Mr. Murshed Alam Sarker, Executive Director, People's Oriented Program Implementation (POPI)
- Mr. Mozibur Rahman, Executive Director, Shariatpur Development Society (SDS)
- Mr. M. Abdus Salam, Chief Executive, Gana Unnayan Kendra (GUK)
- Mr. Abdul Latif Khan, DM Specialist & Technical Adviser, NAHAB

Secretariat will arrange a meeting for finalizing the 3 years Action Plan.

6. NAHAB 3 year (2019-21) plan finalization

Has been discussed in Agenda 5.

7. NAHAB Secretariat management

Has been discussed in Agenda 5.

8. NAHAB registration updates

NAHAB Secretariat updated the EC members about procedures of NAHAB registration. NAHAB will go for Department of Social Service registration. Secretariat will submit Name Clearance application along with signature of Chair & Member Secretary of NAHAB as soon as possible.

9. Next AGM Date

Last week of Month of February, 2019 has been decided as tentative time of NAHAB next Annual General meeting. The date & venue will be finalized later on.

10. AoB

No issue raised.



Annexure: 4th EC meeting_ Attendance Sheet

Meeting Minutes prepared by:

Badrun Nahar

Program Officer, NAHAB Secretariat

Base: CC & DRR Sector, Dhaka Ahsania Mission

Email: nahabsecretariat@gmail.com; Cell: +8801713095067