



NAHAB 7th Executive Committee Meeting Minutes

Date Wednesday, 16 October, 2019
Time 12 pm- 2.00 pm
Venue Hotel Lake Castle, Gulshan 2, Dhaka

The Vice Chair of NAHAB, Rahima Sultana Kazal welcomed everyone to the meeting. The meeting started with a round of introduction.

Agenda wise discussions, action points and notes

1. Confirmation of previous meeting minutes and follow up decisions

Executive Committee member gave approval of 6th Executive committee meeting minutes.

2. Reporting of Activities of NAHAB 2019

NAHAB has taken steps to establish localization model in 5 districts. The districts are Dhaka, Borguna, Sirajganj, Sunamganj and Kurigram. Agreements between the lead organizations have been signed up for some of the model districts. And activities are finalized as well. Also a training on Joint Need Assessment (JNA) Training has been planned to arrange for the member organizations of NAHAB in the month of November. Also, participation of NAHAB in DREE was mentioned in the meeting. From Rangpur division, GUK was nominated to participate on behalf of NAHAB and from Dhaka division Secretariat joined the training program.

3. Update on Humanitarian Status Report-A state of Humanitarian action-Bangladesh, 2018

Humanitarian Action Status report is under ongoing process of peer reviewing of the submitted write-ups. The thematic areas of the report have been covered by the respected contributors. Other write-ups that are to be submitted and the report is expected to be accumulated within short time. The target is to finalize the report for launching and printing by end of November.

4. Lessons from 2019 Flood Response by LNGOs

NAHAB has created a one pager write-up focusing on the NAHAB members who responded in emergency situation of monsoon flood in the year of 2019 with the help of start fund. Through this report it is reflected that local NGOs were pro-active in humanitarian response

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in this emergency situation. In this situation it is seen that the management cost were within 9%to 15% whereas involving with third party the management costs goes up to 25% to 30%. So this practice of direct response of the local organization is highly encouraged and appreciated. Keeping this in the focus NAHAB plans the next steps such as Joint Need Assessment (JNA) Training, Localization model developing in demo districts, pool funding issues etc. to increase the capacity of the local NGOs. In forecasting, NAHAB members also had played their roles in consortium, with the help from start fund. For further approach, NAHAB can update a report on the humanitarian response of the NAHAB members which were conducted with the help of start fund in emergency situation over the years.

5. Update on Localization Demonstration Model in Selected Districts

This topic was briefly discussed in the second agenda, while reporting the activities of NAHAB in 2019. However, it was discussed in detail with activities and lead organizations of the demo districts in this agenda. In previous year NAHAB has worked in Sunamganj, Barguna and Sirajganj as demo districts for localization model development. This year NAHAB has targeted two more demo districts, Dhaka and Kurigram for establishing localization model.

Dhaka: Targeted area is 54 no Ward of DSCC. SAJIDA Foundation has been nominated by member organizations of NAHAB working in Dhaka as lead organization based on their work in targeted area. Concept notes as well as activities are already finalized. Agreement signing is under progress and will be done in following day. In

Barguna: SANGRAM is the lead organization for localization model development. First activity is to generate an information hub based on GIS. This will help to get data of the hazard risk areas to response in real time. The GIS Information Hub will consist geographic presentation, cyclone shelters location also cyclone and salinity vulnerable location. Visitors will be able to see all relevant information at a glance in the Head Office of Sangram as well as through their device online.

Sirajganj: NDP takes the lead for developing localization model. Anticipatory action for preparing list of most vulnerable households in the 6 most vulnerable unions of Sirajganj district, Development of information hub with disaster related information of Sirajganj, IEC materials containing disaster related messages to be hand at different places is part of the plan for Sirajganj.

Sunamganj: ERA is the lead organization in the activity. NAHAB and ERA has already conducted a meeting regarding this and the concept note will be given from ERA to NAHAB Secretariat.

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Kurigram: In this area, the target is to develop an information hub for faster disaster response. Another idea is stakeholder analysis involving local donors and business men so that in case of emergency a collective approach can be made together with them. Also a government initiated pool fund for disaster risk or emergency can be part of this planning.

6. NAHAB Membership Approval

As per decision taken in 6th EC meeting the application of Saint Bangladesh, Barisal and VSDO, Moulavibazar were kept pending for further review with provision of EC member's direct visit. Afterwards. VSDO and Saint Bangladesh were visited by Mr. Chowdhury Mohammad Masum, Executive Director of SANGRAM and through discussion of both of capacity and collaboration EC members have decided to approve Saint Bangladesh as NAHAB general member.

7. NAHAB Registration Progress

NAHAB has applied under Department of Social Service for name clearance. From the office no contact info was given. And they instructed that they will inform after two months. Mr. Murshed Alam Sarkar, Executive Director of POPI has mentioned, if needed he will help through his link with director of Department of Social Service. Another mentionable point came on this topic, retired DG of this department is now currently in Service with Dhaka Ahsania Mission. So, through the influence of Chair of NAHAB Dr. M. Ehsanur Rahman the process can also be started

8. NAHAB Membership Fee Updated Status


Currently 51,000/= (BDT) is reserved that has been collected from membership fee. There has been three unrecognized member organizations who have paid 4000/= (BDT) in total through online but has not sent online deposit slip. For this purpose an email was sent to the pending membership fee organizations but the organization haven't been discovered yet.

9. AoB (Any other Business)

There has been discussion about taking a fixed amount in NAHAB account if anyone uses NAHABs visibility or goes under NAHABs Banner. Also increasing of NAHAB membership fee was proposed as well. It was discussed that an amount of entry fee higher than regular yearly membership fee needs to be taken as well.



Annex


7th Executive Committee Meeting
Attendance Sheet
Supported by: DAM-ELNHA-II Project

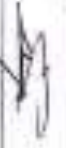

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