HCTT Humanitarian Coordination in Bangladesh
2019 work plan (Final)

Outcome: Bangladesh's readiness to respond to natural and environmental disasters is strengthened

KEY AREAS	KEY ACTIVITIES	TIMEFRAME (Q1-Q4)	RESPONSIBLE PARTIES
Output 1: Clusters/working groups supports effectively national government counterparts to implement their role in disaster management as per the SOD			
Clusters' preparedness and contingency plans for response and recovery are updated in a way that supports, aligns and complements GoB's plans	• Synthetize combined Minimum Preparedness Actions (MPAs) • Update/Finalise clusters' response and contingency plans • Approve clusters/sectors standards, guidelines and procedures with GoB national counterparts • Support Fire Service and Civil Defence (FSCD) in developing its master plan and a database on search and rescue equipment • Develop a coordination framework and a standardized training module for volunteers planned to be involved in earthquake response • Forecast-based initiatives supported by the clusters and working groups	Q1 Q1-Q2 Q2-Q3 Q3 Q4 Q1-Q4	RCO All Clusters All Cluster UNDP/IFRC/Shelter cluster UNDP/IFRC/Shelter cluster RCO
Joint needs assessment tools are adapted and responsive to evolving needs	• Ensure that joint needs assessment tools are responding to all clusters needs • Develop a protocol for Post Disaster Needs Assessment (PDNA) in case of L3 emergencies • Update sector/cluster specific protocol and tools for Needs Assessment (NA) agreed with GoB	On-going Q3 Q3	CARE/NAWG UNDP/ER cluster All Cluster
Clusters and working groups' work support national authorities' responsibilities vis-à-vis the SOD	• Finalize terms of engagement with national GoB counterpart • Implement approved clusters/working groups' work plan • Develop a quarterly inter-cluster 4W Matrix • Develop a HCTT training calendar	Q2 Q1 Q2 Q1	UNICEF, WFP, FAO, WHO, SAVE, UNFPA, UNDP lead clusters and UNWomen, CARE, BBC Media Action, Oxfam lead working groups
Logistics support is strengthened and available to support response operations .	• Support the establishment of the Humanitarian Staging Area (HSA) • Assess national logistics capacity updated • Develop partnerships with private organizations which can provide logistics support during response operations • Develop CONOPS to facilitate the undertaking of JNA and the delivering of relief items in the most cost-effective way • Follow-up on the outcomes of the 2011 Getting Airport Ready for Disasters analysis	On-going On-going On-going Q3 Q4	WFP/Logistic cluster WFP/Logistic cluster WFP/Logistic cluster WFP/Logistic cluster WFP/Logistic cluster WFP/Logistic cluster UNDP/ER cluster

Environmental Emergencies are taken into consideration	• Organize a webinar on environmental emergency coordination • Organize a workshop on environmental emergency • Facilitate online trainings on environmental emergency	Q2 Q2 Q3	RCO with support of OCHA/UNEP joint initiatives office
Output 2: Bangladesh shares its expertise and knowledge at regional and international level and benefits from international best practices and innovation in Disaster Risk Management (DRM)			
Clusters/working groups' activities are supported at the global level	• Liaise with global platform to benefit from guidance and to identify ways to enhance national clusters/working groups' capacities • Facilitate meeting with Global Cluster Leads/Co-Leads and clusters/working groups' members; • Clusters' performance monitoring is facilitated	On-going On-going Q2-Q3	Clusters/UNDP, WFP, FAO, UNICEF, WHO, SAVE, UNFPA, IFRC All Cluster
Bangladesh 2019 RCG work plan is implemented (USAR/INSARAG, DREEs, CMCoord, EMTs)	• Support and organize USAR/INSARAG capacity building events • Support and participate to DREE • Organise and participate to CMCoord capacity building events • Organize and participate to EMT capacity building events	Q2 On-going On-going Q2	RCO/MoDMR
The recommendations from IFRC's study on International Disaster Relief and Initial Recovery Assistance – Legal preparedness are followed-through	• Advocacy for the implementation of the IFRC's study (visa, customs etc.)	On-going	IFRC/RCO
Output 3: The localization agenda/Grand Bargain commitments implemented and monitored			
Strengthen humanitarian and development nexus	• Explore possible support to the coordination of DRR activities and to the development of a National DRR Strategy • Support to the establishment of national-NGO-led information-sharing platform on DRM in prioritized districts • Organize a Joint strategic event with OCHA and UNISDR on the nexus • Coordinate possible joint contribution to the development of the 8th national 5-Year Plan	Q2-Q3 Q2 Q3 On-going	RCO/clusters/working groups
Cash assistance modalities are adapted and responsive to evolving needs	• Strengthen coordination of Cash Transfer Programming (CTP) • Provide technical support to ongoing operations and Emergency Preparedness & Response • Provide a platform for CTP key information sharing and advocacy • Review multi-sectoral cash package including harmonize sectoral cash interventions • Organize workshop and training events on cash assistance	On-going On-going On-going Q3 On-going	Oxfam/Cash Working Group
Engagement with the private sector is made at a strategic level	• Support launching private sector network in Bangladesh • Support organize events on private sector initiatives		RCO/MoDMR

Output 4: System for ensuring humanitarian assistance's accountability to affected populations is approved			
HRPs are developed based on priority needs and, are respective of the localization agenda	• Develop Humanitarian Response Plan when needed based on joint gaps analysis and in agreement with the GoB • Organize donor briefing on HRP for resource mobilization • Issue HRP monitoring dash board • Submit CERF applications when applicable • Include commitments to humanitarian principles, leave no one behind and do no harm principles in all HRPs and ensure that needs of the most vulnerable amongst the population prioritized (e.g. youth, elderly, women-headed households, people with special needs) are considered; • Include protocol for PSEA in all HRPs (+ training); • Include gender/age marker in all HRPs (+ training)	On-going	RCO/Clusters/working Groups Same Same Same Same UNICEF/RCO GiHA/RCO
Sphere Community Bangladesh (SCB) provides feedback on the quality of assistance provided through the HCTT vis-à-vis Sphere standards	• Support Sphere Bangla translation and dissemination • Effectively contribute to the Sphere community meeting and workshop • Support organize training and events to promote Sphere approach	Q3 On-going On-going	RCO/Sphere Community Bangladesh (SCB)
Strengthen community engagement initiatives to promote accountable and quality interventions that support actual needs of the affected people	• Organize workshop and events to promote community engagement • Advocacy for humanitarian certification and accreditations • Support localization initiatives promoted by national stakeholders	On-going On-going On-going	RCO/CwC working group