

## HCTT Meeting \_ 28.01.2019

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**Venue:** DDM Conference Room, Dhaka

### **Participants:**

- Dr. Md. Nazrul Anwar, Additional Secretary, MoDMR (HCTT MoDMR Co-chair);
- Henry Glorieux, UN RCO, HCTT Co-chair. (HCTT RCO Co-chair) ;
- In Hye Sung, Emergency Specialist, UNICEF (UNICEF Humanitarian Focal);
- Dr. Muhammad Zahidul Rahim, NPO-EHA, WHO (Health cluster Coordinator);
- Dr. Raihan e Zannet, Project Manager-3, DGHS (Health cluster GoB Representative);
- Nipin Gangadharan, Country Director, ACF (INGO Representative);
- Shakib Nabi, Country Director, Christian Aid (INGO Representative);
- Hasina Akter Mita, Acting CEO, NIRAPAD (NNGO Representative);
- Dr. M. Ehsanur Rahman, ED, DAM (NAHAB NNGO Representative);
- Malik Kabir, Log cluster Officer, WFP (Log Cluster representative);
- Jacklin Rebario, Save the Children, Education Cluster;
- Asa Forsgren, Humanitarian Health Analyst, SRH (GBV cluster);
- Sabina Parvin, UNFPA Program Officer, GBV Cluster;
- Kaiser Rejve, Humanitarian Director, CARE (Representative NAWG);
- Md. Jafar Iqbal, CARE, Needs Assessment Working Group (NAWG);
- Atwar Rahman, CWG Coordinator, Oxfam Bangladesh;
- Mohammad Mainul Hossain Rony, Nutrition cluster Coordinator a.i.;
- Netai Dey Sarker, Additional Director (GIS), DDM;
- Bidhan Chandra Dey, Superintending Engineer, DPHE (WASH cluster GoB representative);
- Dilruba Haider, Program Specialist, UN Women (GiHA Representative);
- Md. Shamsul Islam, Deputy Secretary, Local Government Division (LGD), GoB Representative;
- Ali Reza Mazid, Joint Secretary, MoDMR (Invited Guest to brief on ISDR-IAP forum meeting);
- Kobita Bosh, Regional DRR Advisor, Oxfam (Invited Guest to brief on ISDR-IAP forum meeting);
- Saltanat Builasheva, Education cluster Coordinator, UNICEF;
- Shabnaaz Zahereen, Focal Person, CPIE cluster UNICEF;
- Irene Connie TUMWEBAZE, Child Protection National Cluster Coordinator;
- Gazi M. Munir, Deputy Secretary, MoWCA (CPIE Representative);
- Nur A. Khondakar, Assistant FAO Representative (FSC cluster);
- Golam Morshed, WASH cluster coordinator, UNICEF;
- Shah Zahidur Rahman, UNDP, Shelter Cluster;
- Saudia Anwar, UNDP, Early Recovery Cluster;
- Noreen Khan, UNICEF;
- Sajid Raihan, Country Manager, Start Fund BD;
- Abdul Quader, Deputy Secretary, MoDMR;
- Kazi Shahidur Rahman, UN RCO, HCTT Secretariat

### **Agenda:**

1. Follow-up on agreed actions;
2. Report on 2018 HCTT workplan and approval of HCTT work plan 2019;
3. Updates from clusters, working groups;
4. Outcomes of recent events (December 2018 Asia Pacific Regional NGO Partnership Week, December 2018 ISDR Asia Partnership Meeting)
5. AoB.



## **0. Welcoming remarks**

HCTT co-chairs welcomed HCTT Members to the 1<sup>st</sup> meeting of 2019. Additional Secretary, Dr. Md. Nazrul Anwar, new MoDMR HCTT co-chair introduced himself to the participants who introduced themselves. HCTT co-chairs reminded the participants of the fact that they should speak on behalf of the stakeholders they represent.

In order to remind the participants of the national context of Disaster Risk Management (DRM), a video prepared by MoDMR and presented during the 4<sup>th</sup> Annual Session of the Regional Consultative Group on Humanitarian Civil-Military Coordination (24-26 January 2019) was presented. HCTT co-chairs informed that the report of the RCG 4<sup>th</sup> Annual Session will be shared with HCTT Members when available. All documents and presentation made during the event are available at the following link: <https://www.dropbox.com/sh/wrosum0r6gur428/AAAwnCYDMYIv6eWeMRgLa1-ga?dl=0>. HCTT co-chairs informed that MoDMR and AFD will present the report of the session to the Global Consultative Group on Humanitarian Civil-Military Coordination as part of the Humanitarian Networks and Partnership Week in Geneva (4-8 February 2019).

## **6. Follow-up on agreed actions**

HCTT Members appreciated that an official meeting notice was prepared by the MoDMR as it helps to mobilize clusters and working groups' national Government counterparts. It was agreed that future meeting notice will include the agreed follow-up actions in order to facilitate meeting preparation and to monitor progress.

RCO informed that the summary of MPAs [Earthquake – Cyclone – Floods] will be prepared and shared with HCTT Members in February 2019. HCTT Members agreed that the officialization of clusters and working groups' national Government counterparts, agreement on the proposed info-sharing platform at local level and, proposed terms of engagement with national counterparts will be submitted for approval at the next special HCTT meeting tentatively planned for March 2019. It was indicated that, to date, some clusters and working groups did not share their analysis in terms of engagement with national authorities [see attached document].

### **Actions points:**

- RCO to share draft summary of MPAs by 20 February
- Clusters and working groups to share their analysis of engagement with national authorities by 20 February 2019
- Together with the minutes of the meeting, RCO to circulate again to HCTT Members the draft terms of engagement and info-sharing platform for any further comment by HCTT Members and their partners by 20 February 2019

## **7. Report on 2018 HCTT workplan and approval of HCTT work plan 2019;**

RCO presented the 2018 HCTT workplan report shared on 14.01.2019 which was based on the interim report presented during special HCTT meeting of 9 August 2018 chaired by the MoDMR Secretary and the UN RC. Given the national election context, several activities could not be implemented and will be conducted in 2019 (i.e. the support to the socialization of the revised SOD and the HCTT Earthquake Workshops in Sylhet and in Chittagong).

RCO presented the draft HCTT workplan for 2019 which was developed through inter-cluster meetings in November and, shared on 06 December 2018 and, on 14 January 2019 with the HCTT for comments. It was agreed that the 2019 HCTT workplan will be approved at the next HCTT meeting and presented in a SMART format. HCTT Members stressed the urgent need for improved efforts towards Search and Rescue national capacity, Volunteer coordination and engagement with the private sector.

HCTT Members agreed that each concerned national authority (i.e. counterparts of clusters and working groups) will present their 2019 workplan that would also include their expectations in terms of overall support from the HCTT. Each cluster/working group will send the presentation to the HCTT co-chairs prior the next HCTT meeting. The template to be used will be share by the RCO.

#### **Actions points:**

- RCO to share template of cluster/working group presentation by 8 February 2019
- Clusters and working groups to work with respective national government counterparts to prepare the presentation of their 2019 workplans to be shared to HCTT co-chairs by 20 February 2019

#### **8. Updates from clusters, working groups**

Most clusters and working groups provided an update on their activities with the exception of Shelter cluster, Early recovery cluster, GiHA and Communication with Communities (Shongjog). All HCTT Members recognize the need to strategize further their work in order to add value to the implementation of the responsibilities of their national Government counterparts as enshrined in the Standing Orders on Disasters and, in line with the humanitarian principles.

Food Security Cluster shared the outcome of a survey amongst its members in terms of training needs. HCTT Members agreed that a HCTT training plan should be developed and focal point identified for the organization of HCTT trainings (including on humanitarian tools). Focal points should be identified based on mandates and, organizations' comparative advantages. A template will be circulated by the RCO and organizations willing to volunteer for the organization of trainings should inform HCTT co-chairs. It was reminded that all events/meetings should be included in the HCTT calendar accessible at the following weblink: <https://teamup.com/kszhputybz3c4ajeh2>.

#### **Action points:**

- RCO will circulate draft training plan to HCTT Members by 8 February 2019
- HCTT Members to indicate their interest in organizing specific trainings for HCTT Members (and partners) by 20 February 2019

#### **9. Outcomes of recent events**

December 2018 Asia Pacific Regional NGO Partnership Week. Relevant documentation can be found at the following link:

[https://drive.google.com/drive/folders/1ldA\\_mtnUiYOoVyv8Mhy1LNROtwSxXe1?usp=sharing](https://drive.google.com/drive/folders/1ldA_mtnUiYOoVyv8Mhy1LNROtwSxXe1?usp=sharing) From Three (3) participants from Bangladesh 3 attended: (1) Sphere Community Bangladesh (SCB) representative sponsored by ICVA; (2) COAST Trust and, (3) Community Hospital (team), sponsored by the Asian Disaster Reduction and Response Network (ADRRN).

December 2018 ISDR Asia Partnership Meeting: Ms. Kobitabosh from Oxfam and Ali Reza, MoDMR Joint Secretary made presentations. All the presentations made at the Forum are now online and can be downloaded from <https://bit.ly/2BxSVPR> and <https://bit.ly/2LrjPOH>. A news brief on the workshop has

been published on UNISDR's website: <https://www.unisdr.org/archive/62695>. UNISDR invites comments and feedback on the Words-into-Action Guideline on Local DRR Strategies: <https://www.preventionweb.net/publications/view/57399>. HCTT Members indicated their strong willingness to be consulted on issues pertaining to the coordination of DRR related issues.

**Action point:**

→ Together with the minutes of the meeting, RCO to share link of the presentation made

**10. AoB.**

- a. RCO informed of a planned SIMEX for Cyclone in CXB in March 2019. RCO reported that the exercise would notably analyze the interactions b/w the HCTT and the ISCG. RCO suggested that the exercise concerns Chittagong and Bandarban districts in addition to CXB in order for the HCTT to be involved, to facilitate interactions with national authorities and therefore, the contribute substantively to the exercise. HCTT Members did not object to the initiative but more information is required to confirm engagement together with the MoDMR.
- b. A hard copy of OCHA ROAP's guide on International Tools and Services for Disaster Response in Asia and the Pacific was provided to the participants. The e-copy of the guide is available at the following link: [https://www.unocha.org/sites/unocha/files/ROAP\\_DisasterGuide.pdf](https://www.unocha.org/sites/unocha/files/ROAP_DisasterGuide.pdf)

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