

NAHAB 2nd ad-hoc committee meeting with DG, DDM

10 April, 2017

10:00 AM – 01:00 PM

Participants:

1. Harun-or-Rashid Mollah, Director, DDM
2. LutfunNahar, Deputy Director, DDM
3. Francis Atul Sarker, Executive Director, Caritas
4. Md. Rafiqul Alam Mollah, Executive Director, Unnayan Sangha
5. Md Rafiqul Haque, Deputy Director, Shushilan
6. Md. Harun- Ur- Rashid, Vice President, NFOWD
7. Md. Majibur Rahman, Director. POPI
8. Md. Al-Amin Sikder, Deputy Director, UDPS
9. Aznabi Nahid, Programme Officer, YPSA
10. Rahima Sultana Kazal, Executive Director, AVAS
11. Hasina Akhter Mita, Programme Manager, NIRAPAD
12. Shamina Akhtar, Programme Manager, Shifting the Power
13. Manik Kumar Saha, Programme Officer, Shifting the Power

Harun-Or-Rashid Mollah, Director, DDM was present on behalf of DG, DDM due to his sudden visit to flood affected areas of Northwest Bangladesh. He welcome all of the participants for 2nd ad-hoc committee meeting of NAHAB. Manik Saha provide a brief background of NAHAB launching and objectives. Then all participants introduced themselves.

1. Review the 1st ad-hoc committee meeting decision:

The forum review the decision made in the first ad-hoc committee meeting

- As per the first meeting the Working group developed the ToR of NAHAB and present it to the forum. The detail discussion and recommendation are illustrated in the following agenda of this meeting.
- The forum agreed mostly of the necessary clause of the developed ToR apart from few exception which will be discussed in the following agenda.

2. Discuss the developed ToR of NAHAB and open discussion for suggestions

Manik Saha presented the total outline of the developed ToR on behalf of working forum and ask the suggestion of the whole group towards its improvement. The forum made the following suggestion that will be considered as a action point for improving the ToR.

Action Point:

- In the ToR there should have a rationale of NAHAB.
- In terms of membership there should be a mechanism that how NAHAB can use the CSR fund of private sectors.
- “partners and other relevant actors” text should be deleted from Goal of NAHAB
- In case of membership approval there should be a visit report that justifies the membership eligibility.
- Organizational Capacity Building should include In the thematic areas of activities of NAHAB.
- After developing the ToR we may look for an lawyer to reassess the ToR for finding out the legal aspect and strength of NAHAB.
- The three tier of the NAHAB governance body should be named as Advisory Committee, Central Executive Committee and Divisional Executive Committee.
- The provision of yearly membership fee should be introduce at later stage once NAHAB has its full institutional structure.
- In terms of governance, there should be four steps to set up the NAHAB institutional structure both at divisional and national level
 1. First there will be a divisional level initial meeting organized by respective divisional ad-hoc committee organization to illustrate the vision and objectives of NAHAB with membership eligibility details. In this meeting NAHAB Secretariat will also circulate a membership form to the L/NGOs to apply form NAHAB membership.

2. Secondly, NAHAB ad-hoc committee will scrutinize the membership application and announce the member of NAHAB at divisional level.
3. Thirdly, the divisional member of NAHAB will select/elect their respective divisional executive committee.
4. Finally, after all having divisional executive committee, all the members of this committee will select/elect the central executive committee.

3. NAHAB initial Meeting at divisional level

- As per the above process of setting up NAHAB institutional structure the forum agreed on the following decision.

Action Point:

- All NAHAB initial meeting at divisional level need to be completed by 30 May, 2017.
- All respective divisional ad-hoc committee members will lead this process with the help of NAHAB secretariat and other ad-hoc committee members.
- All respective divisional ad-hoc committee members will inform the date of organizing this meeting to NAHAB secretariat by 25th April.
- NAHAB secretariat will develop the membership form before the 1st NAHAB initial Meeting at divisional level.

4. Engagement of NAHAB:

- NAHAB secretariat inform the forum that several forums are now showing their interest to engage NAHAB which is very positive for the localization aspect in Bangladesh.
- Consequently, discussion is going on the engage NAHAB in the HCTT, Un cluster, JNA working group etc.

5. Process of NAHAB representation:

- The forum discuss the necessity of having a clear process to select representative of NAHAB to be in different event, workshop, seminars etc.

6. Support to NAHAB from STP or other likeminded initiatives.

- Shamina Akhtar, National Programme Manager, Shifting the Power informed the forum that they are very much interested to continue their support to NAHAB. However, for this NAHAB should set up a mechanism how they can access the support and in what aspect it requires support.
- NAHAB should also think about to seek support from DDM, ELNHA initiatives etc.

7. National Event of NAHAB

Action Point:

- Some of the upcoming national event is going to take place on the banner of NAHAB.
- NAHAB is going to take the lead in organizing upcoming POWER award supported by Shifting the Power.
- The next power café is also going to take place under NAHAB Banner.
- ELENHA will support NAHAB in organizing the Nation level convention for selecting/electing the NAHAB central executive committee.

8. AoB (Ongoing flood scenario in haor area)

The forum discussed about the ongoing flash flood in North-western part of Bangladesh and its potential impact both in short term and long term.

Action Point:

- All the NAHAB representative are requested to send the situation report to NAHAB secretariat without any delay.
- This is not only applicable for ongoing haor flash flood but also other localized disaster where NAHAB members are closely working in that particular disaster affected area.

Meeting Minutes prepared by:

Manik Kumar Saha

NAHAB Secretariat and Programme Officer, Advocacy and Networking, Shifting the Power

Email: NAHABsecretariat@gmail.com; MSaha@christian-aid.org; Cell: +8801708126272